



COUNTY OF LOS ANGELES
Public Health

JONATHAN E. FIELDING, M.D., M.P.H.
Director and Health Officer

JOHN SCHUNHOFF, Ph.D.
Acting Chief Deputy

313 North Figueroa Street, Room 909
Los Angeles, California 90012
TEL (213) 240-8117 • FAX (213) 975-1273

www.lapublichealth.org



BOARD OF SUPERVISORS

Gloria Molina
First District

Yvonne B. Burke
Second District

Zev Yaroslavsky
Third District

Don Knabe
Fourth District

Michael D. Antonovich
Fifth District

December 5, 2006

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVE CEQA FINDING, APPROVE CENTRAL HEALTH CENTER RADIOLOGY
SERVICE AREA REFURBISHMENT PROJECT AND APPROVE AN APPROPRIATION
ADJUSTMENT (C.P. No. 86571)**
(1st District) (3 Votes)

JOINT RECOMMENDATIONS WITH THE CHIEF ADMINISTRATIVE OFFICER THAT YOUR
BOARD:

1. Find that this project is categorically exempt from the California Environmental Quality Act (CEQA).
2. Approve the attached appropriation adjustment to transfer \$40,000 from the Department of Public Health's (DPH) Fiscal Year 2006-07 Operating Budget - Services and Supplies to fully fund the Central Health Center Radiology Service Area Refurbishment Project (C.P. No. 86571).
3. Approve the increase in the project budget to \$283,000 for the Central Health Center Radiology Services Area Refurbishment Project (C.P. No. 86571) funded by DPH.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS:

Approval of the recommended actions will refurbish the Central Health Center Radiology Department service area located at 241 N. Figueroa St., Los Angeles. DPH operates a Quality Assurance and Professional Standards Program (Program) that oversees the Department's quality assurance projects, emergency preparedness program and chronic disease programs.

The Program is overcrowded in its current location. DPH visually observed over a three month period and a Department of Health Services (DHS) Capital Project architect has confirmed that a portion of the existing patient waiting room is not being utilized by patients. Further, an adjacent file room will become available space upon the implementation of the Picture Archiving and Communications System which will require less space to house x-rays.

DPH has identified these available spaces within the current building to operate this Program without impacting patient services. The proposed project would redesign and renovate 2,527 square feet creating seven offices and three cubicles utilizing an unused portion of the existing patient waiting room and adjacent file room. The DHS' Capital Projects Division completed project documents relating to the refurbishment activities and obtained all applicable building permits. Additionally, the Capital Projects Division will provide project oversight to ensure the project is completed in compliance with budget, schedule and scope. The project will be completed by LAC+USC Medical Center Zone 6 Building Crafts staff and is estimated to be completed by June 2007.

FISCAL IMPACT/FINANCING:

The total project including renovation, modular furniture, data communications, and other related project costs is estimated at \$283,000. Fiscal Year (FY) 2006-07 Final Capital Projects/Refurbishments Budget includes appropriation in the amount of \$243,000 identified for the proposed project. The attached appropriation adjustment will transfer \$40,000 from DPH's FY 2006-07 Operating Budget Services and Supplies to the Central Health Center Radiology Renovation Project (C.P. No. 86571) to fully fund the proposed project. Sufficient appropriation will be available upon your Board's approval of the attached appropriation adjustment. The project budget summary is shown as Attachment B.

The proposed project is entirely funded by net County cost.

Operating Budget Impact

This project has no impact on ongoing operational costs.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

Under the County's Civic Art Policy and Procedures approved by your Board on December 7, 2004, this refurbishment project is exempt from providing and/or financing civic art since the total project costs are less than \$500,000.

Implementation of Strategic Plan Goals

These actions meet the County's Strategic Plan Goal of Workforce Excellence by promoting best practices for patient care and the goal of Fiscal Responsibility by investing in the public health infrastructure.

Consistency with DPH Goals

These actions meet DPH's strategic goals by improving the delivery of health care services and enhancing the health of the residents of Los Angeles County.

ENVIRONMENTAL IMPACT DOCUMENTATION:

The project is categorically exempt from CEQA pursuant to State CEQA Guidelines Section 15301(a) and Class 1, Subsection (d) of the County of Los Angeles Revised Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987.

CONTRACTING PROCESS:

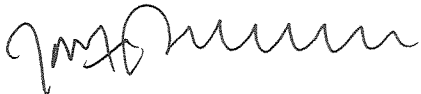
Because the refurbishment project will be completed by LAC+USC Medical Center Building Crafts staff, it is not appropriate to advertise on the Los Angeles County Online Web site as a business opportunity.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

The refurbishment project will not have an impact on the delivery of x-ray patient care in Central Health District.

Upon approval by the Board of Supervisors, the Executive Officer, Board of Supervisors is requested to return three adopted copies of this letter to DPH and the Chief Administrative Office, Capital Projects Division.

Respectfully submitted,



 Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

David E. Janssen
Chief Administrative Officer

JEF:DEJ:r
Board letter central radiology 11.17.06

Attachments (2)

c: County Counsel
Executive Officer, Board of Supervisors
Auditor-Controller

ATTACHMENT B

**APPROVE CEQA FINDING, APPROVE CENTRAL HEALTH CENTER RADIOLOGY
SERVICE AREA REFURBISHMENT PROJECT AND APPROVE AN APPROPRIATION
ADJUSTMENT (C.P. No. 86571)**

I. PROJECT SCHEDULE

PROJECT ACTIVITY	SCHEDULED COMPLETION DATE
Award Design Contract	Not Applicable
Execute Contract	Not Applicable
Schematic Design	Not Applicable
Design Development	Not Applicable
Construction Documents	Not Applicable
Jurisdictional Approvals	Not Applicable
Issuance of Purchase Order	December 2006
Installation	March 2007
Substantial Completion	April 2007
Final Acceptance	May 2007

JEF:DEJ:r

Board letter central radiology 11.16.06

**APPROVE CEQA FINDING, APPROVE CENTRAL HEALTH CENTER RADIOLOGY
SERVICE AREA REFURBISHMENT PROJECT AND APPROVE AN APPROPRIATION
ADJUSTMENT (C.P. No. 86571)**

II. PROJECT BUDGET SUMMARY

BUDGET CATEGORY	PROPOSED PROJECT BUDGET
Programming Services	\$ 0
Plans and Specifications	
Basic Design Services	\$ 0
Additional Consultant Services	\$ 0
Total Plans and Specifications	\$ 0
Plan Check and Jurisdictional Reviews	\$ 3,000
Construction	
Construction	\$ 225,000
Change Order Allowance	\$ 25,000
Total Construction	\$ 250,000
Data/Communications	\$ 4,000
Modular Furniture	\$ 16,000
Miscellaneous Expenditures	\$ 0
County Services	\$ 10,000
TOTAL	\$ 283,000

JEF:DEJ:r

Board letter central radiology 11.16.06

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENTDEPT'S.
No.

2006

DEPARTMENT OF PUBLIC HEALTH

November 14, 2006

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FISCAL YEAR 2006/07

3-VOTE

SOURCES:

Public Health Services
Services & Supplies

USES:

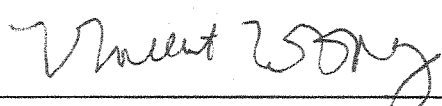
Various Capital Projects/Refurbishments
Central Health Center Radiology Department
Refurbishment Project
Fixed Asset B&I

A01-HS-23450-2000 \$ 40,000

A01-CP-86571-6014 \$ 40,000

Total \$ 40,000
=====\$ 40,000
=====

This adjustment is necessary to reallocate existing appropriation from Public Health Services to the Capital Project Budget in order to refurbish the Radiology Department Service area in the Central Health Center to accommodate DPH's Quality Assurance and Professional Standards Unit. There is no impact on operating subsidy.


 Vincent Wong

DPH-Public Health Finance Manager

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR—		ACTION		APPROVED AS REQUESTED		AS REVISED	
		RECOMMENDATION		19		CHIEF ADMINISTRATIVE OFFICER	
AUDITOR-CONTROLLER BY				APPROVED (AS REVISED): BOARD OF SUPERVISORS		19	
No.		19		BY		DEPUTY COUNTY CLERK	

SEND 5 COPIES TO THE AUDITOR-CONTROLLER